

Lebanon Valley College

101 North College Avenue

Annville, PA 17003

STUDENT EMPLOYMENT JOB DESCRIPTION FORM

Department:		Location:	
Title of Position:			
Is this position available during:			
Summer and academic year:	Summer Only:	Academic Year only:	
Description of responsibilities, skills required, etc.:			
Start and end dates for accepting applications:			
Please provide specific application instructions (where to email/drop off application materials, required application documents, etc.):			
Anticipated number of hours/week and hours that department is open and that students may be working:			
Will a student/students in this position supervise other students?		Yes:	No:
Are new students eligible to work in this position?		Yes:	No:
Supervisor's suggestion for wage level classification (see wage scale):			
Level 1:	Level 2:	Level 3:	Level 4:
Supervisor's name and title:			
Supervisor's phone number:		Supervisor's E-mail:	