

## CHALLENGE EXAMINATION REQUEST

Student ID: \_\_\_\_\_ Name: \_\_\_\_\_  
Last First Middle

Course number and title: \_\_\_\_\_

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### Challenge Exam Policy

Many LVC courses can be challenged for credit by examination. Students should request challenge examinations through their academic advisors. All requests must be approved by the registrar and department chair in which the course is listed.

Challenge exams are considered comprehensive examinations in the subject area. The grading criteria for challenge exams will be determined by each department. The exact nature of the examination will be determined by the faculty member and department chair of the department involved and may include any means of evaluation normally employed by the department. There is a fee for preparation and grading of each challenge exam, and it is charged without regard to the test results.

Challenge exams may not be taken by students who have received any grade in a course equivalent to or more advanced than the course for which the student is requesting credit by examination. Challenge exams may not be used for the purpose of acquiring credit for a course previously failed. Practicums, internships, seminars, research courses, independent study, writing-intensive courses, and courses with laboratory components are normally not subject to credit by examination. Individual departments may have additional criteria regarding challenge exams. Consult the department chair in which the course is listed for specific information.

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### Required Signatures

Required passing score: \_\_\_\_\_%

Course Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chairperson: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar: \_\_\_\_\_ Date: \_\_\_\_\_