

# Lebanon Valley College

## Enrollment Certification Request Form

(This form must be submitted separately for each term you wish to receive military education benefits.)

Certification will not occur until you are registered, and this form is completed and returned to the  
**Financial Aid Office:**

**Mail:** 101 N. College Avenue, Annville, PA 17003-1400

**Secure Upload:** Located in the MyInfo section of MyLVC

**E-mailed and faxed documents are no longer accepted**

Term (i.e. Fall, Spring, Summer) \_\_\_\_\_

Student Name: \_\_\_\_\_

LVC Student ID#: \_\_\_\_\_

Phone Number: \_\_\_\_\_

LVC Email Address (please check regularly): \_\_\_\_\_

Major (officially declared): \_\_\_\_\_ Is this a new major? \_\_\_\_\_

Are you currently on Academic Probation or Academic Warning? \_\_\_\_\_

Course Registration (list course name/number below): (Please indicate if any of these courses are being repeated – most repeated courses may not be eligible for funding)

_____	_____
_____	_____
_____	_____
_____	_____

**Military Education Benefit Program (check all that apply)** – If unsure of benefit, contact LVC's School Certifying Official, Caitie Packard-Howey ([cpackard@lvc.edu](mailto:cpackard@lvc.edu)):

- Ch 33 (Post 9/11)–Entitlement Percentage: \_\_\_\_\_%  Ch 35  Ch 1606  Ch 1607  Ch 30  Ch 31  
 EAP  FTA  Other (please specify) \_\_\_\_\_

Remaining Entitlement (days/months of remaining benefit): \_\_\_\_\_

Have you established an eBenefits account at [www.gibill.va.gov](http://www.gibill.va.gov) ? \_\_\_\_\_

*It is recommended that you create an eBenefits account, if you have not done so already.*

- Military status of student:  Active Duty (Please list the branch in which you are serving: \_\_\_\_\_)  
**(Please select one)**  Reserve (Please list the branch in which you are enlisted: \_\_\_\_\_)  
 Veteran (Please list the branch in which you served: \_\_\_\_\_)  
 Dependent (Please indicate whether you are the **child** or the **spouse** of the servicemember who earned the benefit that you are using: \_\_\_\_\_)  
Is the servicemember who earned the benefit currently on active duty? \_\_\_\_\_  
 Other (please explain): \_\_\_\_\_

*'I certify that all courses are applicable to my degree program and meet VA requirements. I agree to notify the school and VA of any changes in my credit hours within 10 days. I understand the completion of this LVC form assures me of enrollment certification with the Department of Veterans Affairs, but does not guarantee payment from the VA. Payment depends upon my enrollment in an approved program, my not owing money to the VA for any overpayments and my compliance with all other VA regulations. I further understand that any information on this form may be shared with the VA and the DoD at its request.'*

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Questions:** Caitie Packard-Howey 717-867-6188 [cpackard@lvc.edu](mailto:cpackard@lvc.edu)